

CAS2Net and CCAS Open Forum

Thursday

21 November 2024

1:00 PM Eastern Time

Topic: Not Final and Data Complete Reports

[TEAMS Meeting Link](#)

[Meeting ID: 230 521 165 954](#)

[Passcode: p37yQY](#)

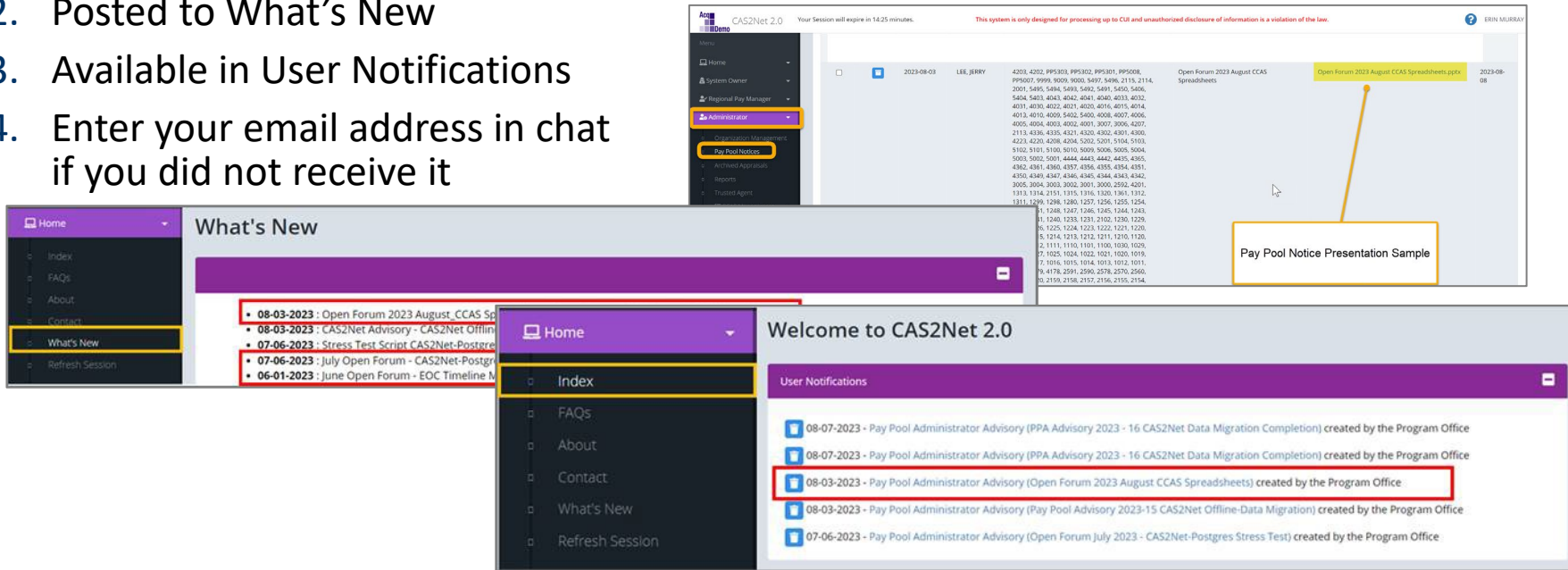
[Meeting Call in Information](#)

[+1 571-403-9146](#)

[Phone Conference ID: 192 871 181#](#)

Housekeeping Items

1. Presentations are sent in advance through the CAS2Net Pay Pool Notices
2. Posted to What's New
3. Available in User Notifications
4. Enter your email address in chat if you did not receive it



5. Please remember to “Mute” your phone to prevent any background noise and additional feedback.
6. All Open Forum Sessions will be recorded
7. Each recorded session will be posted to the AcqDemo website (including presentation slides) at <https://acqdemo.hci.mil/training.html#cas2netOpenForums>

CAS2Net Scheduled Maintenance

PPA_Advisory_2024 – 24:

The CAS2Net system will be down on Thursday 21 November 2024 for scheduled maintenance. The **TRAINING** environment will be down from 3:30pm to 4:30pm ET.

NotFinalReports and DataCompleteReports

- **1st Wednesday after the end of a pay period**
 - DCPDS sends file to ALTESS Management Server
 - ~10 PM ET ALTESS run the file against the CAS2Net data
- **1st Thursday after the end of a pay period**
- **The earliest both sets of data is on Thursday (and just the getting of data takes a bit of time).**
- **Friday is pretty much the earliest time we can produce the reports. Perhaps after hours on Thursday is possible but not guaranteed**

- **Initial and final uploads must be either the**
 - Export file from the 2024 CMS v2 Digitally Signed
 - Export file from the 2024 CMS v2 Unsigned
 - Macro-Free CMS

Pay Pool Notices – NotFinalReports and DataCompleteReports

- One of two reports are posted to CAS2Net under Pay Pool Notices on the status of the upload from your Compensation Management Spreadsheet (CMS):
 - (1) NotFinalReport - the report concentrates on problems with the CMS data results, the post-cycle activity (which should explain changes between Previous Cycle Data (PCD) and User Profile data), and DCPDS. Each worksheet within the report covers a different issue.
 - It is critical that administrators review the NotFinalReports as it is an interim check of your pay pool data
 - Note: the same person may fall on multiple pages
 - (2) DataCompleteReport - there are no problems or issues reported based on a review of your last upload of the employee data.
- It is important that the final CMS upload is an accurate portrayal of all AcqDemo employees as of 30 September 24.
 - The results of the CMS and the information you provide in CAS2Net about post-cycle activity explains a change from PCD (which is as of 30 September 24) to User Profile data (which should be current data as of 12 Jan 2025) are used to build the Jan 2025 transactions files

Pay Pool Status Reports

- An initial upload of the Compensation Management Spreadsheet is to be completed on CAS2Net on 13 Dec 2024 (DAF and DCMA 6 Dec 2024).
- Some minor changes to the format other than updating the year for 2024

DataCompleteReport:

CMS Data Appears to be complete

This is an interim report

Based on our checks, your pay pool appears to have good CMS data and no glaring problem data

Below is what our data shows as your final parameter tab information. If it does not match your data there is a problem.

Paypool CMS data has been validated

Pay Pool 9000 report on 15JAN24

Version: 2

Last Uploaded On 10JAN2024 with 37 employees

CRI Target: SPL
CA Target: Upper Rail

CRI Percent: 2.26
CA Percent: 2.5

Minimums: CRI= 50, CA= 50, Carryover= 50

Alpha 1: 1
Alpha 2: 0.237620197

CRI Remainder: 2400
CA Remainder: 7322

Based on your last upload, no issues are seen. This is an interim ch

Please verify that all data within your discrepancy reports have been
Changes made to CAS2Net data regarding the post-cycle area and
at this point if DCPDS is still not correct you should mark the employ

Complete Captured CMS R

Summary of Data Captured from CMS

This data is provided as an additional check of your data.

Please report any incorrect data immediately to the PMO at AcqDemo.Contact@dau.edu or jerry.lee@dau.edu.

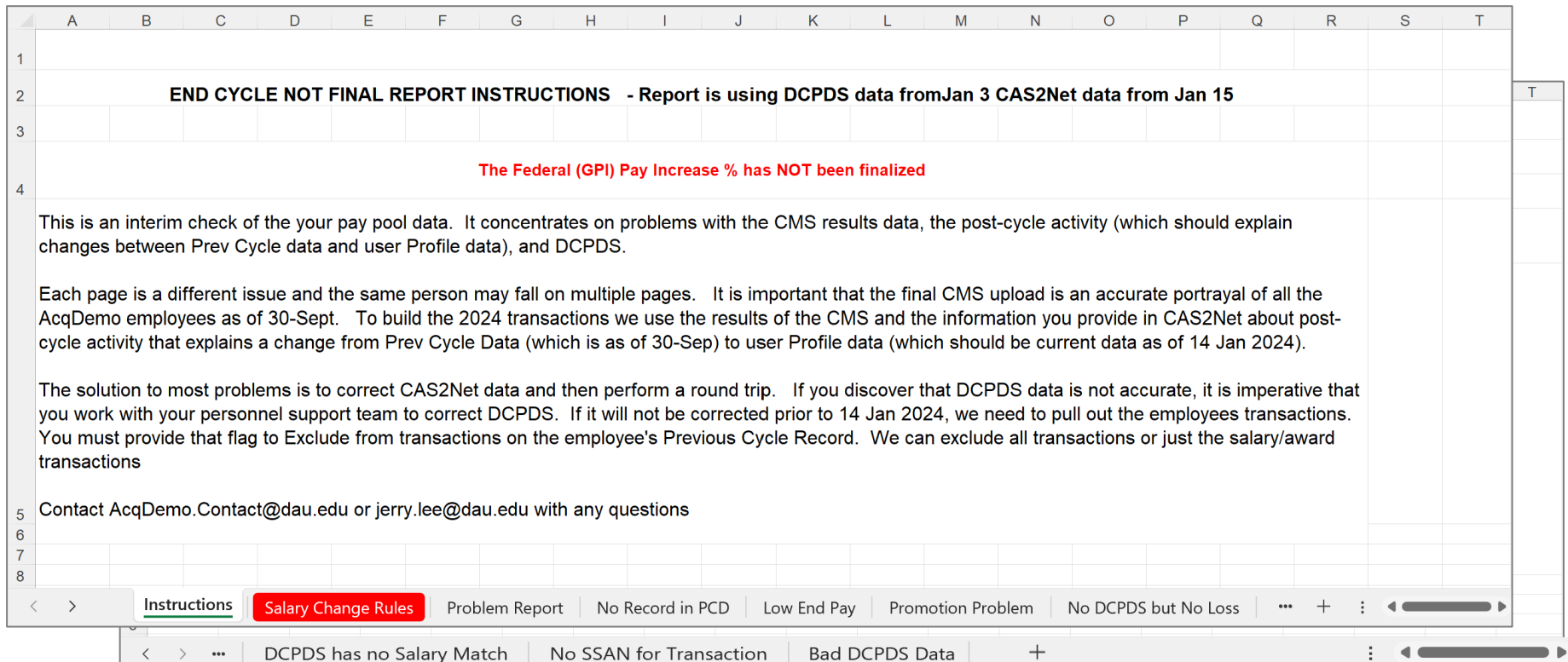
| Pay Pool | ID | Name | Pres | Retain | Prev Cycle Data | | | | CAS2Net Post-cycle Promotion | | | | |
|----------|----|------|------|--------|-----------------|----------------|-------|---------|------------------------------|----------|----------------|----------------|-----------------------|
| | | | | | CP/Band | 2023 Basic Pay | GPI | CRI Inc | Carry over Award | CA Award | Time-Off Hours | 2023 Promo Pay | Marked No Transaction |
| | | | 0 | 0 | NH-3 | 96,368 | 4,530 | 419 | 0 | 1,939 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 77,112 | 3,625 | 0 | 2,705 | 1,643 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 109,908 | 5,166 | 0 | 7,540 | 1,862 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 92,801 | 4,362 | 219 | 0 | 0 | 33 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 77,112 | 3,625 | 0 | 2,329 | 422 | 27 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 74,627 | 3,508 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 100,705 | 4,734 | 2,019 | 0 | 2,432 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 62,410 | 2,934 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 59,940 | 2,818 | 3,596 | 265 | 2,130 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 93,934 | 4,415 | 4,792 | 0 | 705 | 40 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 67,638 | 3,179 | 1,434 | 0 | 1,653 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 104,536 | 4,914 | 4,489 | 0 | 3,139 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 64,430 | 3,029 | 650 | 0 | 1,391 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 91,180 | 4,286 | 0 | 0 | 0 | 32 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 58,780 | 2,763 | 2,538 | 0 | 1,768 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 64,334 | 3,024 | 0 | 0 | 1,086 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 59,319 | 2,788 | 0 | 0 | 1,028 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 75,993 | 3,572 | 1,172 | 641 | 508 | 31 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 96,383 | 4,531 | 2,343 | 0 | 2,433 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 79,190 | 3,722 | 175 | 0 | 1,550 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-3 | 109,908 | 5,166 | 0 | 7,540 | 1,862 | 0 | 0 | 0 |
| | | | 0 | 0 | NH-2 | 65,077 | 3,059 | 0 | 0 | 1,237 | 0 | 0 | 0 |

Complete **Captured CMS Results**

Pay Pool Status Reports

- An initial upload of the Compensation Management Spreadsheet is to be completed on CAS2Net on 13 Dec 2024 (DAF and DCMA 6 Dec 2024).
- Minor change to the format in addition to updating the year for 2024

Not Final Report:



END CYCLE NOT FINAL REPORT INSTRUCTIONS - Report is using DCPDS data from Jan 3 CAS2Net data from Jan 15

The Federal (GPI) Pay Increase % has NOT been finalized

This is an interim check of the your pay pool data. It concentrates on problems with the CMS results data, the post-cycle activity (which should explain changes between Prev Cycle data and user Profile data), and DCPDS.

Each page is a different issue and the same person may fall on multiple pages. It is important that the final CMS upload is an accurate portrayal of all the AcqDemo employees as of 30-Sept. To build the 2024 transactions we use the results of the CMS and the information you provide in CAS2Net about post-cycle activity that explains a change from Prev Cycle Data (which is as of 30-Sep) to user Profile data (which should be current data as of 14 Jan 2024).

The solution to most problems is to correct CAS2Net data and then perform a round trip. If you discover that DCPDS data is not accurate, it is imperative that you work with your personnel support team to correct DCPDS. If it will not be corrected prior to 14 Jan 2024, we need to pull out the employees transactions. You must provide that flag to Exclude from transactions on the employee's Previous Cycle Record. We can exclude all transactions or just the salary/award transactions

Contact AcqDemo.Contact@dau.edu or jerry.lee@dau.edu with any questions

Instructions | **Salary Change Rules** | Problem Report | No Record in PCD | Low End Pay | Promotion Problem | No DCPDS but No Loss | ... + | < >

< > ... DCPDS has no Salary Match | No SSAN for Transaction | Bad DCPDS Data | + | < >

Pay Pool Status Reports

- Schedule for producing Pay Pool Status Reports:
 - Reports will be generated by the AcqDemo Program Office and posted to CAS2Net in Pay Pool Notices on the specified date

| Projected Schedule for Producing the Pay Pool Status Reports NotFinalReport and DataCompleteReport | | | |
|---|---|---------------------------------|-----------------------------|
| DCPDS File Date | Pull Data from CAS2Net (5 PM* CT) | Data Check Files Distributed | Post to Pay Pool Notices |
| 20-Nov | 21-Nov | 22-Nov | 22 Nov - Friday |
| 4-Dec | 5-Dec | 6-Dec | 6 Dec - Friday |
| 18-Dec | 19-Dec | 19-Dec | 20 Dec - Friday |
| 1 Jan | 2 Jan | 3 Jan | 3 Jan- Friday |
| Aim to produce transaction files and upload to CAS2Net NLT Wednesday 22 Jan 2025 | | | |

Reports prior to complete pay pool uploads will lead to over reporting of issues.

Not Final Report

- The “NotFinalReport” Worksheets include:

1. Instructions
2. Salary Change Rules
3. Problem Report
4. Bad Scores
5. Bad New Sal Calc
6. No Mandatory G
7. Below Min Pay
8. Low End Pay
9. Promotion Problems
10. Bad Start Pay
11. No DCPDS – No Loss
12. DCPDS – No Salary Match
13. No SSAN For Transaction

| | A |
|----|---|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | Pay Pool Status Report |
| 6 | Problems Discovered for Pay Pool 9009 on 04DEC22 |
| 7 | |
| 8 | |
| 9 | |
| 10 | Your pay pool has some issues reported within this report |
| 11 | |
| 12 | |
| 13 | |
| 14 | |
| 15 | |

Instructions Salary Change Rule **Problem Report** Promotion Problem no DCPDS -no loss DCPD

- Each worksheet is described and has the required corrective actions

Not Final Report - Instructions

- Worksheet: Instructions

The screenshot shows an Excel spreadsheet with the following content:

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | | | | | | | |
| 2 | END CYCLE NOT FINAL REPORT INSTRUCTIONS - Report is using DCPDS data from Jan 3 CAS2Net data from Jan 15 | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | | | |
| 4 | The Federal (GPI) Pay Increase % has NOT been finalized | | | | | | | | | | | | | | | | | | | |
| 5 | This is an interim check of the your pay pool data. It concentrates on problems with the CMS results data, the post-cycle activity (which should explain changes between Prev Cycle data and user Profile data), and DCPDS. | | | | | | | | | | | | | | | | | | | |
| 6 | Each page is a different issue and the same person may fall on multiple pages. It is important that the final CMS upload is an accurate portrayal of all the AcqDemo employees as of 30-Sept. To build the 2024 transactions we use the results of the CMS and the information you provide in CAS2Net about post-cycle activity that explains a change from Prev Cycle Data (which is as of 30-Sep) to user Profile data (which should be current data as of 14 Jan 2024). | | | | | | | | | | | | | | | | | | | |
| 7 | The solution to most problems is to correct CAS2Net data and then perform a round trip. If you discover that DCPDS data is not accurate, it is imperative that you work with your personnel support team to correct DCPDS. If it will not be corrected prior to 14 Jan 2024, we need to pull out the employees transactions. You must provide that flag to Exclude from transactions on the employee's Previous Cycle Record. We can exclude all transactions or just the salary/award transactions | | | | | | | | | | | | | | | | | | | |
| 8 | Contact AcqDemo.Contact@dau.edu or jerry.lee@dau.edu with any questions | | | | | | | | | | | | | | | | | | | |

The spreadsheet has a tab bar at the bottom with the following tabs: Instructions (selected), Salary Change Rules, Problem Report, No Record in PCD, Low End Pay, Promotion Problem, No DCPDS but No Loss, and a plus sign for more tabs.

- NEW** DAF pay pool administrators will need to coordinate “exclude from transactions” with the DAF AcqDemo Program Office.
- NEW** Army, Navy, Marine Corps and 4th Estate administrators can “exclude from transactions” in the Previous Cycle Data records.

Not Final Report - Salary Change Rules

- Worksheet: Salary Change Rules

| How Promotion Activity (or anything affecting pay during Oct-Jan) should be entered into the new CAS2Net system | |
|---|--|
| <p>These guidelines are presented to help avoid confusion on how to enter promotion data in the new CAS2Net system. In an effort to standardize data entry, here are basic rules to follow. Please take time to make sure that all your promotions have been entered thoroughly, since all post-cycle activity affects the January 2024 transactions.</p> <p>It is important to provide information to explain post-cycle activity that causes a difference in pay between the Prev Cycle data (30-Sept) and the User Profile (current) where there is no change in Career Path or Band. Within-band pay increases are only allowed on ACDP employees, so these need to be rectified.</p> | |
| <p>Permanent Promotion/Demotion/Change of Band and-or Salary</p> <ol style="list-style-type: none"> 1. On or Prior to 30-Sept <ol style="list-style-type: none"> a. No post-cycle promotion needs to be entered b. Prev Cycle should match User Profile should be the new pay 2. After 30-Sept <ol style="list-style-type: none"> a. Add a Post Cycle Promotion b. Prev Cycle should reflect 30-Sept information c. User Profile should reflect new promotion info and post-cycle area should as well | <p>ACDP Pay Changes</p> <ol style="list-style-type: none"> 1. On or Prior to 30-Sept <ol style="list-style-type: none"> a. No post-cycle promotion needs to be entered b. Prev Cycle should match User Profile should be the new ACDP pay 2. After 30-Sept <ol style="list-style-type: none"> a. Add a Post Cycle Promotion to same band with increased pay b. Prev Cycle should reflect 30-Sept information c. User Profile and post cycle promotion should be equal and reflect new ACDP Pay |
| <p>Temporary Promotion</p> <ol style="list-style-type: none"> 1. Ends on or prior to 14 Jan 2024 <ol style="list-style-type: none"> a. No promotion should be entered in CAS2Net b. Prev Cycle should reflect 30-Sept information c. User Profile should match Prev Cycle d. Nothing in CAS2net should reflect expiring promotion. 2. Ends after 14 Jan 2024 <ol style="list-style-type: none"> a. If it started on or prior to 3 July 2023 this is Ratable Temp <ol style="list-style-type: none"> i. Temp promotion should be entered into the post-cycle area on User Profile ii. Prev Cycle should reflect the promotion iii. User Profile should reflect the promotion as well. b. Started after 3 July 2023 - not Ratable <ol style="list-style-type: none"> i. Temp promotion should be entered into the post-cycle area on User Profile ii. Prev Cycle should reflect the permanent 30 Sept data iii. User Profile should reflect the permanent 30 Sept data | <p>One caveat:</p> <p>If an employee's permanent position is a non-demo, and is only a demo employee due to temp promotion, then no promotion information should be entered.</p> <p>Prev Cycle should match User Profile and should reflect that promotion information.</p> |

Instructions | **Salary Change Rules** | Problem Report | No Record in PCD | Low End Pay | Promotion Problem | No DCPDS but No Loss

Not Final Report - Problem Report

- Worksheet: Problem Report

The Problem Report worksheet identifies that the pay pool has problems listed elsewhere in the workbook.

| | A | B |
|----|---|-----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | Pay Pool Status Report | |
| 6 | Problems Discovered for Pay Pool | 9000 on 15JAN24 |
| 7 | | |
| 8 | Your pay pool has some issues reported within this report | |
| 9 | OR | |
| 10 | Your data looks good so far | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| 21 | | |

Navigation: < > Instructions **Salary Change Rules** **Problem Report** No DCPDS but No Loss

Not Final Report - Bad Scores

These records are in your Prev Cycle Data but have no scores

If they were part of AcqDemo prior to 30-Sept then they should remain in your Prev Cycle Data and you either need to provide scores or make them presumptive (if after 3 July, then Pres=1)
 If they entered AcqDemo after the 30-Sept date then remove the record from your Prev Cycle data

Perform a round trip after corrections are made

| Prev Cycle Data | | | | | | | | | | | | | | | | | | |
|-----------------|----|------|------|-------------|-----------|------------|----------------------|----------------------|----------------------|----------------------------|----------------------------|----------------------------|-------------|---------|---------------------------|-------------|----------------|-----------|
| Pay Pool | ID | Name | Pres | CP/ Band | Base Pay | Start Date | Factor 1 Score | Factor 2 Score | Factor 3 Score | PAQL Fact 1 Score | PAQL Fact 2 Score | PAQL Fact 3 Score | Curr OCS | Exp OCS | Delta OCS to Target | PAQL RoR | Upload Date | |
| | | | | NH-4 | \$133,004 | 22-May-11 | . | . | . | . | . | . | . | 96 | . | . | . | 03-Dec-21 |
| | | | | NH-4 | \$136,048 | 30-Aug-09 | . | . | . | . | . | . | . | 97 | . | . | . | 03-Dec-21 |
| | | | | NH-4 | \$128,930 | 28-Feb-21 | . | . | . | . | . | . | . | 95 | . | . | . | 03-Dec-21 |
| | | | | NH-4 | \$137,426 | 21-Dec-11 | . | . | . | . | . | . | . | 98 | . | . | . | 03-Dec-21 |
| | | | | NH-4 | \$143,598 | 22-May-11 | . | . | . | . | . | . | . | 100 | . | . | . | 03-Dec-21 |

- A round trip is either
 - Provide scores in CMS, review/validate then export/upload and download/import
 - Change Presumptive Status in Previous Cycle Data or remove from Previous Cycle Data, download/import then review/validate CMS before export/upload

Not Final Report - Bad Scores

These records are in your Prev Cycle Data but have no scores

If they were part of AcqDemo prior to 30-Sept then they should remain in your Prev Cycle Data and you either need to provide scores or make them presumptive (if after 3 July, then Pres=1.

If they entered AcqDemo after the 30-Sept date then remove the record from your Prev Cycle Data

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

| Prev Cycle Data | | | | Factor 1 | Factor 2 | Factor 3 | PAQL Fact 1 | PAQL Fact 2 | PAQL Fact 3 | Curr OCS | Exp OCS | Delta OCS to Target | PAQL RoR | Upload Date |
|-----------------|----------|-----------|------------|----------|----------|----------|-------------|-------------|-------------|----------|---------|---------------------|----------|-------------|
| Pres | CP/ Band | Base Pay | Start Date | Score | Score | Score | Score | Score | Score | | | | | |
| 0 | N/-0 | . | 28-Apr-17 | . | . | . | . | . | . | . | . | . | . | 12-Dec-22 |
| 0 | NH-2 | \$54,177 | 19-Mar-17 | . | . | . | . | . | . | . | 50 | . | . | 15-Dec-22 |
| 0 | NH-4 | \$125,120 | 20-Mar-16 | . | . | . | . | . | . | . | 92 | . | . | 15-Nov-22 |
| 0 | NH-3 | \$84,158 | 10-Dec-18 | . | . | . | . | . | . | . | 72 | . | . | 07-Dec-22 |
| 0 | NH-3 | \$80,884 | 22-May-11 | . | . | . | . | . | . | . | 70 | . | . | 07-Dec-22 |
| 0 | NH-4 | \$132,429 | 23-Jul-17 | . | . | . | . | . | . | . | 95 | . | . | 15-Dec-22 |
| 0 | NH-4 | \$146,757 | 04-Oct-15 | . | . | . | . | . | . | . | 100 | . | . | 05-Dec-22 |
| 0 | NH-4 | \$144,413 | 22-May-11 | . | . | . | . | . | . | . | 99 | . | . | 05-Dec-22 |
| 0 | NH-4 | \$146,757 | 04-Oct-15 | . | . | . | . | . | . | . | 100 | . | . | 05-Dec-22 |
| 0 | NH-4 | \$146,757 | 29-Apr-18 | . | . | . | . | . | . | . | 100 | . | . | 05-Dec-22 |
| 0 | NH-3 | \$93,725 | 04-Oct-15 | . | . | . | . | . | . | . | 77 | . | . | 05-Dec-22 |
| 0 | NH-4 | \$130,171 | 04-Sep-16 | . | . | . | . | . | . | . | 94 | . | . | 05-Dec-22 |

Not Final Report - Bad New Sal Calc

New Pay is not the sum of old pay, gpi and cri

The likely cause of this problem is a change to the person's Previous cycle data after the last Offline Interface Upload. To solve, you should do a round trip. Download data from CAS2Net and import into the CMS, then export the results. Finally, upload back to CAS2Net

| Pay Pool | ID | Name | Pres | Retain | Prev Cycle Data | | Curr OCS | Exp OCS | Delta to Target | GPI | CRI Inc | New Base Pay | Good Last Upload | Upload Date |
|----------|----|------|------|--------|-----------------|-----------|----------|---------|-----------------|---------|---------|--------------|------------------|-------------|
| | | | | | CP/ Band | Pay | | | | | | | | |
| | | | 0 | 0 | NH-4 | \$103,924 | 84 | 84 | 4 | \$2,157 | \$1,603 | \$101,802 | Y | 03-Dec-21 |

| Prev Cycle Data | | Curr OCS | Exp OCS | Delta to Target | | CRI Inc | New Base Pay | Good Last Upload | Upload Date |
|-----------------|-----------|----------|---------|-----------------|---------|---------|--------------|------------------|-------------|
| CP/ Band | Pay | | | GPI | | | | | |
| NH-4 | \$103,924 | 84 | 84 | 4 | \$2,157 | \$1,603 | \$101,802 | Y | 03-Dec-21 |

PCD pay is GREATER THAN new base pay

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - No Mandatory G

Employee in zone B or C and not receiving mandatory GPI

The likely cause of this problem is a change to the person's Previous cycle data after the last Offline Interface Upload. To solve, you should do a round trip. Download data from CAS2Net and import into the CMS, then export the results. Finally, upload back to CAS2Net

| Pay Pool | ID | Name | Pres | Retain | Prev Cycle Data | | | | | | | | | | | | | |
|----------|----|------|------|--------|-----------------|-----------|----------|---------|-----------------|---------|-------|---------|--------------|---------------|---------------|------------------|-------------|---------|
| | | | | | CP/ Band | Pay | Curr OCS | Exp OCS | Delta to Target | GPI | GPI % | CRI Inc | New Base Pay | 2021 Band Max | 2021 Band Max | Good Last Upload | Upload Date | Version |
| | | | 1 | 0 | NH-4 | \$118,947 | . | 91 | . | \$0 | 0.0% | \$0 | \$118,947 | \$143,598 | \$146,757 | N | 02-Dec-21 | 3 |
| | | | 1 | 0 | NH-3 | \$90,064 | 76 | 76 | 0 | \$901 | 1.0% | \$0 | \$90,965 | \$103,309 | \$105,579 | N | 05-Oct-21 | 1 |
| | | | 1 | 0 | NH-3 | \$82,117 | 72 | 72 | 0 | \$822 | 1.0% | \$0 | \$82,939 | \$103,309 | \$105,579 | N | 05-Oct-21 | 1 |
| | | | 0 | 0 | NH-4 | \$103,924 | 84 | 84 | 4 | \$2,157 | 2.1% | \$1,603 | \$101,802 | \$143,598 | \$146,757 | Y | 03-Dec-21 | 3 |

| Prev Cycle Data | | | | | | | | | | | | | |
|-----------------|-----------|----------|---------|-----------------|---------|-------|---------|--------------|---------------|---------------|------------------|-------------|---------|
| CP/ Band | Pay | Curr OCS | Exp OCS | Delta to Target | GPI | GPI % | CRI Inc | New Base Pay | 2021 Band Max | 2021 Band Max | Good Last Upload | Upload Date | Version |
| NH-4 | \$118,947 | . | 91 | . | \$0 | 0.0% | \$0 | \$118,947 | \$143,598 | \$146,757 | N | 02-Dec-21 | 3 |
| NH-3 | \$90,064 | 76 | 76 | 0 | \$901 | 1.0% | \$0 | \$90,965 | \$103,309 | \$105,579 | N | 05-Oct-21 | 1 |
| NH-3 | \$82,117 | 72 | 72 | 0 | \$822 | 1.0% | \$0 | \$82,939 | \$103,309 | \$105,579 | N | 05-Oct-21 | 1 |
| NH-4 | \$103,924 | 84 | 84 | 4 | \$2,157 | 2.1% | \$1,603 | \$101,802 | \$143,598 | \$146,757 | Y | 03-Dec-21 | 3 |

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - Below Min Pay

New Salary From CMS does not exceed the new band Minimum

These employees have a new calculated base pay from the CMS that is less than their band minimum in 2023. This would cause problems and probably require a reduction in band.

Two main causes:

1. They actually were not in the recent CMS - values in columns J:M are missing
2. The employee started near the current band minimum and did not receive GPI due to falling in zone A

Employees in category 1 need to be included in the next round trip to receive payout. Employees in category 2 need to be given gpi to keep them at band minimum, or processed using information found in Chapter 7 of the Ops Guide

| Pay Pool | ID | Name | Prev Cycle Data | | | | | | | New Base Pay | 2021 Minimum | 2022 Minimum | Upload Date | |
|----------|----|------|-----------------|--------|----------|-------------|----------|------|-----|--------------|--------------|--------------|-------------|-----------|
| | | | Pres | Retain | Pay Area | CP/ Band | Base Pay | Zone | GPI | | | | | GPI % |
| | 1 | | 0 | ZX | NH-3 | \$66,829 | | | | | | \$66,829 | \$68,299 | 29-Nov-21 |
| | 0 | | 0 | WA | NH-3 | \$67,836 | A | | \$0 | 0.0% | \$0 | \$67,836 | \$68,299 | 02-Dec-21 |

| Pres | Retain | Pay Area | CP/ Band | Prev Cycle Data | | | | | | | New Base Pay | 2021 Minimum | 2022 Minimum | Upload Date |
|------|--------|----------|-------------|-----------------|------|-----|-------|---------|-----|----------|--------------|--------------|--------------|-------------|
| | | | | Base Pay | Zone | GPI | GPI % | CRI Inc | | | | | | |
| 1 | 0 | ZX | NH-3 | \$66,829 | | | | | | | \$66,829 | \$68,299 | 29-Nov-21 | |
| 0 | 0 | WA | NH-3 | \$67,836 | A | | \$0 | 0.0% | \$0 | \$67,836 | \$66,829 | \$68,299 | 02-Dec-21 | |

- A round trip is required:
 - download/import -> review/validate CMS -> export/upload

Not Final Report - Below Min Pay (Cont.)

New Salary From CMS does not exceed the new band Minimum

These employees have a new calculated base pay from the CMS that is less than their band minimum in 2023. This would cause problems and probably require a reduction in band.

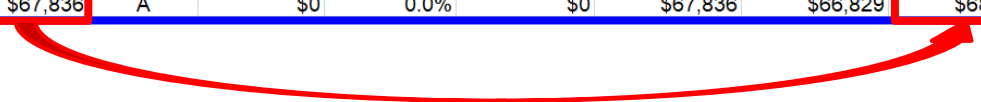
Two main causes:

1. They actually were not in the recent CMS - values in columns J:M are missing
2. The employee started near the current band minimum and did not receive GPI due to falling in zone A

Employees in category 1 need to be included in the next round trip to receive payout. Employees in category 2 need to be given gpi to keep them at band minimum, or processed using information found in Chapter 7 of the Ops Guide

| Pay Pool | ID | Name | Prev Cycle Data | | | | | | | New Base Pay | 2021 Minimum | 2022 Minimum | Upload Date | |
|----------|----|------|-----------------|--------|----------|-------------|----------|------|------|--------------|--------------|--------------|-------------|-----------|
| | | | Pres | Retain | Pay Area | CP/ Band | Base Pay | Zone | GPI | | | | | GPI % |
| | 1 | | 0 | ZX | NH-3 | \$66,829 | | | | | | \$66,829 | \$68,299 | 29-Nov-21 |
| | 0 | | 0 | WA | NH-3 | \$67,836 | A | \$0 | 0.0% | \$0 | \$67,836 | \$66,829 | \$68,299 | 02-Dec-21 |

| Pres | Retain | Pay Area | CP/ Band | Base Pay | Zone | GPI | GPI % | CRI Inc | New Base Pay | 2021 Minimum | 2022 Minimum | Upload Date |
|------|--------|----------|-------------|----------|------|-----|-------|---------|--------------|--------------|--------------|-------------|
| | | | | | | | | | | | | |
| 1 | 0 | ZX | NH-3 | \$66,829 | | | | | | \$66,829 | \$68,299 | 29-Nov-21 |
| 0 | 0 | WA | NH-3 | \$67,836 | A | \$0 | 0.0% | \$0 | \$67,836 | \$66,829 | \$68,299 | 02-Dec-21 |



Not Final Report - Low End Pay

New Salary From CMS does not exceed what DCPDS shows as current Salary

These employees have a new calculated base pay from the CMS that is less than what the latest DCPDS extract shows for them.

Two probable causes:

1. They actually were not in the recent CMS - values in columns are missing
2. CAS2Net data needs updating, possibly with a post-cycle action that reflects in the user Profile as well.
3. Recent promotion in DCPDS not entered in CAS2Net user Profile and post-cycle area.

Rectify based on the situation. Category 1 - do a round trip to include the record. Category 2 - correct/add information in CAS2Net and do round trip. Category 3 - Add promotion information.

| Pay Pool | ID | Name | Pres | Retain | Prev Cycle Data | | | | | | 2021 Promo Pay | 2022 Promo Pay | DCPDS Data | | | |
|----------|----|------|------|--------|-----------------|-----------|------|---------|-------|---------|----------------|----------------|--------------|------------------|-----------|-----|
| | | | | | CP/ Band | Base Pay | Zone | GPI | GPI % | CRI Inc | | | New Base Pay | User Profile Pay | CP/ Band | Pay |
| | | | 0 | 0 | NH-2 | \$41,443 | C2 | \$912 | 2.2% | \$1,109 | \$43,464 | \$45,587 | NH-2 | \$45,587 | 26-Nov-21 | Y |
| | | | 0 | 0 | NH-3 | \$84,113 | C2 | \$1,851 | 2.2% | \$1,858 | \$87,822 | \$93,907 | NH-4 | \$93,907 | 19-Nov-21 | N |
| | | | 0 | 0 | NH-4 | \$133,004 | | \$0 | 0.0% | | | \$133,004 | NH-4 | \$133,004 | 03-Dec-21 | N |
| | | | 1 | 0 | NH-4 | \$93,909 | C2 | \$2,066 | 2.2% | \$0 | \$95,975 | \$96,671 | NH-4 | \$96,671 | 03-Dec-21 | N |
| | | | 0 | 0 | NH-3 | \$101,204 | C2 | \$2,227 | 2.2% | \$1,820 | \$105,251 | \$107,276 | NH-4 | \$107,276 | 02-Dec-21 | N |

| Prev Cycle Data | | | | | | DCPDS Data | | | | | | | |
|-----------------|-----------|------|---------|-------|---------|--------------|------------------|----------------|----------------|----------|-----------|-------------|---------|
| CP/ Band | Base Pay | Zone | GPI | GPI % | CRI Inc | New Base Pay | User Profile Pay | 2021 Promo Pay | 2022 Promo Pay | CP/ Band | Pay | Upload Date | Is ACDP |
| NH-2 | \$41,443 | C2 | \$912 | 2.2% | \$1,109 | \$43,464 | \$45,587 | | | NH-2 | \$45,587 | 26-Nov-21 | Y |
| NH-3 | \$84,113 | C2 | \$1,851 | 2.2% | \$1,858 | \$87,822 | \$93,907 | | | NH-4 | \$93,907 | 19-Nov-21 | N |
| NH-4 | \$133,004 | | \$0 | 0.0% | | | \$133,004 | | | NH-4 | \$133,004 | 03-Dec-21 | N |
| NH-4 | \$93,909 | C2 | \$2,066 | 2.2% | \$0 | \$95,975 | \$96,671 | | | NH-4 | \$96,671 | 03-Dec-21 | N |
| NH-3 | \$101,204 | C2 | \$2,227 | 2.2% | \$1,820 | \$105,251 | \$107,276 | | | NH-4 | \$107,276 | 02-Dec-21 | N |

Not Final Report - Promotion Problems

There appears to be a disconnect with the promotion data

There are many different ways this data could be incorrect. The red tab titled "Promotion Rules" explains how to enter promotions in CAS2Net. Your discrepancy report may provide better explanation

Common reasons:

1. A change from Prev Cycle to user Profile that is not supported by a post-cycle activity
2. user Profile that doesn't match DCPDS
3. Same band increase on a record that is not ACDP eligible

Follow rules from red tab.

| Pay Pool | ID | Name | Retain | Pay Area | Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | Ratable Temp | Prob w/Temp Promo | Prob w/Perm Promo | Prob w/No Promo | is ACDP | Upload Date | |
|----------|----|------|--------|----------|-----------------|-----------|-----------------|----------|-----------|------------------------|----------|------------|----------|----------------------|----------|--------------|-------------------|-------------------|-----------------|---------|-------------|----------|
| | | | | | CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | | | | | | | CP/ Band |
| | | | 0 | HU | NH-2 | \$59,364 | - | - | - | - | NH-3 | \$66,829 | NH-2 | \$59,364 | NH-3 | \$66,829 | . | . | No prom bu N | N | 30-Nov-2 | |
| | | | 0 | WA | NH-3 | \$84,113 | - | - | - | - | NH-4 | \$93,907 | NH-4 | \$93,907 | - | - | . | . | No prom bu N | N | 19-Nov-2 | |
| | | | 0 | WA | NH-4 | \$107,350 | - | - | - | - | NH-3 | \$99,398 | NH-3 | \$99,398 | - | - | . | . | No prom bu N | N | 03-Dec-2 | |
| | | | 0 | HU | NH-3 | \$72,487 | NH-3 | \$76,836 | 01-Aug-21 | - | NH-3 | \$72,487 | NH-2 | \$72,487 | NH-3 | \$76,836 | non-ratable. | . | . | N | N | 26-Nov-2 |
| | | | 0 | NY | NH-4 | \$93,909 | - | - | - | - | NH-4 | \$96,671 | NH-4 | \$96,671 | - | - | . | . | No prom bu N | N | 03-Dec-2 | |
| | | | 0 | NY | NH-4 | \$98,276 | NH-4 | \$98,276 | 18-Jul-21 | - | NH-4 | \$98,276 | NH-4 | \$98,276 | - | - | non-ratable. | . | . | N | N | 03-Dec-2 |

| Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | Ratable Temp | Prob w/Temp Promo | Prob w/Perm Promo | Prob w/No Promo | is ACDP | Upload Date |
|-----------------|-----------|-----------------|----------|-----------|------------------------|-----------|------------|-----------|----------------------|----------|--------------|-------------------|-------------------|-----------------|---------|-------------|
| CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | | | | | | |
| NH-2 | \$59,364 | - | - | - | NH-3 | \$66,829 | NH-2 | \$59,364 | NH-3 | \$66,829 | . | . | . | No prom bu N | N | 30-Nov-21 |
| NH-3 | \$84,113 | - | - | - | NH-4 | \$93,907 | NH-4 | \$93,907 | - | - | . | . | . | No prom bu N | N | 19-Nov-21 |
| NH-4 | \$107,350 | - | - | - | NH-3 | \$99,398 | NH-3 | \$99,398 | - | - | . | . | . | No prom bu N | N | 03-Dec-21 |
| NH-3 | \$72,487 | NH-3 | \$76,836 | 01-Aug-21 | NH-3 | \$72,487 | NH-2 | \$72,487 | NH-3 | \$76,836 | non-ratable. | . | . | . | N | 26-Nov-21 |
| NH-4 | \$93,909 | - | - | - | NH-4 | \$96,671 | NH-4 | \$96,671 | - | - | . | . | . | No prom bu N | N | 03-Dec-21 |
| NH-4 | \$98,276 | NH-4 | \$98,276 | 18-Jul-21 | NH-4 | \$98,276 | NH-4 | \$98,276 | - | - | non-ratable. | . | . | . | N | 03-Dec-21 |
| NH-3 | \$101,204 | - | - | - | NH-4 | \$107,276 | NH-4 | \$107,276 | - | - | . | . | . | No prom bu N | N | 02-Dec-21 |
| NH-3 | \$103,309 | - | - | - | NH-4 | \$109,508 | NH-4 | \$109,508 | - | - | . | . | . | No prom bu N | N | 22-Nov-21 |
| NH-3 | \$103,309 | - | - | - | NH-3 | \$137,919 | NH-3 | \$137,919 | - | - | . | . | . | No prom bu N | N | 19-Nov-21 |

Not Final Report - Bad Start Pay

Starting Pay in Prev Cycle does not match retained pay status

An employee with Retain=1 (yes) must exceed have basepay that exceeds their local band maximum, because their basepay should include their locality pay.

An employee with Retain=0 (no) must have basepay that is below the band maximum

An employee cannot fall in between the 2023 Band Max and the 2023 Local Band Max

| | | Prev Cycle Data | | | | Post-cycle activity | | | | | | | | |
|----------|----|-----------------|------|--------|---------------|---------------------|----------|----------|----------|---------|---------------|---------------|---------------------|-------------|
| Pay Pool | ID | Name | Pres | Retain | L-low, H=high | payarea | CP/ Band | Basepay | CP/ Band | Basepay | 2021 Band Min | 2021 Band Max | 2021 Local Band Max | Upload Date |
| | | | 1 | 0 | H | DG | NH-2 | \$73,513 | - | . | \$30,414 | \$72,487 | \$86,390 | 02-Dec-21 |

| | | Prev Cycle Data | | | | Post-cycle activity | | | | | | |
|--------|---------------|-----------------|----------|----------|----------|---------------------|---------------|---------------|---------------------|-------------|--|--|
| Retain | L-low, H=high | payarea | CP/ Band | Basepay | CP/ Band | Basepay | 2023 Band Min | 2023 Band Max | 2023 Local Band Max | Upload Date | | |
| 0 | H | DG | NH-2 | \$73,513 | - | . | \$30,414 | \$72,487 | \$86,390 | 02-Dec-23 | | |

Not Final Report - No DCPDS – No Loss

These records are in CAS2Net but not in latest DCPDS Extract

These are part of the CAS2Net data and NOT marked as a loss (archived). **But there is no matching record in the latest DCPDS extract.** Please archive the record if in fact they have left AcqDemo so that we can handle them as a loss. If they are not a loss to AcqDemo, verify the EDIPI is correct since that is how records are matched. Or check their DCPDS record to ensure that the demo location code is Q.

This also means that the SSAN which is required for all transactions is missing and new salary/bonus will not be successful in January.

| Pay Pool | EDIPI | Name | Pres | Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | Identified as Loss | Identified as Gain | Never In DCPDS |
|----------|-------|------|------|-----------------|-----------|-----------------|----------|-----------|------------------------|-----------|------------|-----------|----------------------|----------|--------------------|--------------------|----------------|
| | | | | CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | | | |
| | | | 0 | NH-3 | \$97,991 | - | - | - | - | - | NH-3 | \$97,991 | - | - | 1 | 0 | 00-Jan-00 |
| | | | 0 | NH-3 | \$103,309 | - | - | - | - | - | NH-3 | \$103,309 | - | - | 1 | 0 | 00-Jan-00 |
| | | | 0 | NH-3 | \$103,309 | - | - | - | NH-3 | \$103,309 | NH-3 | \$103,309 | - | - | 0 | 0 | 00-Jan-00 |
| | | | 0 | NH-3 | \$103,309 | - | - | - | - | - | NH-3 | \$103,309 | - | - | 1 | 0 | 00-Jan-00 |
| | | | 0 | NH-4 | \$135,766 | - | - | - | - | - | NH-4 | \$135,766 | - | - | 1 | 0 | 00-Jan-00 |
| | | | 0 | NH-3 | \$96,356 | - | - | - | - | - | NH-3 | \$96,356 | - | - | 1 | 0 | 00-Jan-00 |
| | | | 4 | NH-3 | \$86,235 | - | - | - | NH-3 | \$86,235 | NH-3 | \$86,235 | - | - | 0 | 0 | 00-Jan-00 |

| Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | Identified as Loss | Identified as Gain | Never In DCPDS |
|-----------------|-----------|-----------------|----------|-----------|------------------------|-----------|------------|-----------|----------------------|----------|--------------------|--------------------|----------------|
| CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | | | |
| NH-3 | \$97,991 | - | - | - | - | - | NH-3 | \$97,991 | - | - | 1 | 0 | 00-Jan-00 |
| NH-3 | \$103,309 | - | - | - | - | - | NH-3 | \$103,309 | - | - | 1 | 0 | 00-Jan-00 |
| NH-3 | \$103,309 | - | - | - | NH-3 | \$103,309 | NH-3 | \$103,309 | - | - | 0 | 0 | 00-Jan-00 |
| NH-3 | \$103,309 | - | - | - | - | - | NH-3 | \$103,309 | - | - | 1 | 0 | 00-Jan-00 |
| NH-4 | \$135,766 | - | - | - | - | - | NH-4 | \$135,766 | - | - | 1 | 0 | 00-Jan-00 |
| NH-3 | \$96,356 | - | - | - | - | - | NH-3 | \$96,356 | - | - | 1 | 0 | 00-Jan-00 |
| NH-3 | \$86,235 | - | - | - | NH-3 | \$86,235 | NH-3 | \$86,235 | - | - | 0 | 0 | 00-Jan-00 |

Not Final Report - DCPDS – No Salary Match

These records are in CAS2Net and the latest DCPDS extract, but nothing matches the CP-

These are part of the CAS2Net data and they are present in the latest DCPDS extract. However, none of the CAS2Net salaries match any DCPDS salary.

If we send a transaction without a matching salary in DCPDS it will be rejected.

If this is an error in the DCPDS data that can not be corrected before January then you must mark the employee's previous cycle record to exclude transactions. You will be responsible to manually work with personnel once DCPDS is correct.

can pull them from ALL transactions, or just the salary transaction.

| Pay Pool | ID | Name | Pres | Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | Identified as Loss | Identified as Gain |
|----------|----|------|------|-----------------|-----------|-----------------|----------|-----------|------------------------|-----------|------------|-----------|----------------------|----------|--------------------|--------------------|
| | | | | CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | | |
| | | | 0 | NH-2 | \$51,256 | - | . | . | NH-2 | \$56,382 | NH-2 | \$55,756 | - | . | 04-Jan-21 | 0 |
| | | | 1 | NH-3 | \$101,642 | - | . | . | NH-3 | \$101,642 | NH-3 | \$129,411 | - | . | 29-Aug-21 | 0 |
| | | | 0 | NH-4 | \$96,052 | - | . | . | NH-4 | \$96,052 | NH-3 | \$79,009 | NH-4 | \$96,052 | 06-Feb-12 | 00-Jan-00 |
| | | | 1 | NH-3 | \$141,591 | - | . | . | NH-3 | \$141,591 | NH-3 | \$108,516 | - | . | 15-Mar-20 | 00-Jan-00 |
| | | | 0 | NH-3 | \$93,681 | - | . | . | NH-3 | \$93,681 | NH-4 | \$99,302 | - | . | 30-Sep-18 | 00-Jan-00 |

| Prev Cycle Data | | Post-Cycle Data | | | Curr User Profile Data | | DCPDS Data | | DCPDS Promotion Data | | | Identified as Loss | Identified as Gain |
|-----------------|-----------|-----------------|----------|-----------|------------------------|-----------|------------|-----------|----------------------|----------|--------------|--------------------|--------------------|
| CP/ Band | Base Pay | CP/ Band | Base Pay | Prom Date | CP/ Band | Base Pay | CP/ Band | Base Pay | CP/ Band | Base Pay | Last Prom Dt | | |
| NH-2 | \$51,256 | - | . | . | NH-2 | \$56,382 | NH-2 | \$55,756 | - | . | 04-Jan-21 | | 0 |
| NH-3 | \$101,642 | - | . | . | NH-3 | \$101,642 | NH-3 | \$129,411 | - | . | 29-Aug-21 | | 0 |
| NH-4 | \$96,052 | - | . | . | NH-4 | \$96,052 | NH-3 | \$79,009 | NH-4 | \$96,052 | 06-Feb-12 | | 00-Jan-00 |
| NH-3 | \$141,591 | - | . | . | NH-3 | \$141,591 | NH-3 | \$108,516 | - | . | 15-Mar-20 | | 00-Jan-00 |
| NH-3 | \$93,681 | - | . | . | NH-3 | \$93,681 | NH-4 | \$99,302 | - | . | 30-Sep-18 | | 00-Jan-00 |

Not Final Report – No SSAN for Transaction

SSAN which is required for all transactions is missing and new salary/bonus will not be successful in January.

| paypool | id | Name | Presumptive | pcd_cp | Start Date | loss | gain |
|---------|----|------|-------------|--------|------------|------|------|
| | | | 0 | NH-3 | 20Jun2021 | 0 | 0 |
| | | | 0 | NH-3 | 23Jun2019 | 0 | 0 |
| | | | 1 | NH-3 | 26Sep2021 | 1 | 0 |
| | | | 1 | NH-3 | 12Sep2021 | 0 | 0 |
| | | | 0 | NH-4 | 20Jun2021 | 0 | 0 |
| | | | 1 | NH-2 | 19Jul2021 | 0 | 0 |
| | | | 0 | NH-3 | 20Jun2021 | 0 | 0 |
| | | | 1 | NH-2 | 16Aug2021 | 0 | 0 |

NotFinalReports and DataCompleteReports

Initial and final uploads must be either the

- Export file from the 2024 CMS v2 Digitally Signed
- Export file from the 2024 CMS v2 Unsigned
- Macro-Free CMS

End of Cycle Key Dates

| | | | | | | | | | | | |
|-----|----|---|-----|----|--|-----|----|--|-----|----|--|
| OCT | 20 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 | NOV | 22 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 | DEC | 24 | 1 2 3 4 5 6 7 8 9 10 11 12 13 14 | JAN | 26 | 1 2 3 4 5 6 7 8 9 10 11 |
| | 21 | 20 21 22 23 24 25 26 27 28 29 30 31 | | 23 | 17 18 19 20 21 22 23 24 25 26 27 28 29 30 | | 25 | 15 16 17 18 19 20 21 22 23 24 25 26 27 28 | | 01 | 12 13 14 15 16 17 18 19 20 21 22 23 24 25 |
| | | | | 26 | 29 30 31 | | | 26 27 28 29 30 31 | | | |

| 2024 End of Cycle Timeline | | | |
|----------------------------|-----------|--|-------------------------|
| Day | Date | Event | Action By |
| Tuesday | 1-Oct-24 | CAS2Net activates end-of-cycle modules: Appraisal Status, Offline Interface and Previous Cycle Data, Sub-Panel Meeting, CMS Online, Macro-Free Sub-Panel Meeting, Macro-Free CMS | PMO |
| | | Pay Pool Notices with 2024 Macro-Enabled Sub-Panel Meeting Spreadsheet, 2024 Macro-Enabled CMS, and 2024 Macro-Enabled Pay Pool Analysis Tool | PMO |
| Thursday | 21-Nov-24 | Pay Pool Notices with Not Final Reports / Data Complete Reports | PMO |
| Friday | 13-Dec-24 | Initial Upload DAF & DCMA 6 Dec 2024 **subject to component/command earlier initial upload date** | Pay Pool Administrators |
| Wednesday | 8-Jan-25 | Final Upload DAF 20 Dec 2024 **subject to component/command earlier initial upload date** | Pay Pool Administrators |
| Sunday | 12-Jan-25 | First full pay period in January (12 Jan to 25 Jan) | |
| Friday | 17-Jan-25 | Pay Pools completed | PMO |
| Tuesday | 21-Jan-25 | Pay transactions posted to regional pay offices | PMO |

2024 Open Forum Schedule

- ✓ 04 January, 1pm – 2:30pm ET: CCAS Pay Transactions for Regional Pay Offices
- ✓ 01 February, 1pm – 2:30pm ET: CCAS Grievance and Archive/Transfer
- ✓ 07 March, 1pm – 2:30pm ET: Assigning Mandatory Objectives, Mid-Point Review, Additional Feedback, and Closeout Assessment
- ✓ 04 April, 1pm – 2:30pm ET: Communicating with AcqDemo Program Office on CAS2Net and CCAS Issues
- ✓ 02 May, 1pm – 2:30pm ET: Reports – FY-based Reports & Current Settings Reports
- ✓ 06 June, 1pm – 2:30pm ET: Macro Free Sub Panel Spreadsheet and Compensation Management Spreadsheet (CMS) Introduction
- ✓ 11 July, 1pm – 2:30pm ET: Creating Sub-Organization Levels and Assigning Sub-Panel Managers, and User Role Assignments
- ✓ 01 August, 1pm – 2:30pm ET: CCAS Spreadsheet Test Schedule (Offline Sub-Panel Meeting Spreadsheet, Offline CMS, Macro Free versions, and CAS2Net Online versions)
- ✓ 05 September, 1pm – 2:30pm ET: Post Cycle Modules (Appraisal Status, Offline Interface, Previous Cycle Data, Sub-Panel Meeting and CMS Online)
- ✓ 12 September, 1pm – 2:30pm ET: Transfer, Archive and Post Cycle Activities
- ✓ 19 September, 1pm-2:30pm ET: Changes in Sub-Panel Meeting and CMS
- ✓ 26 September, 1pm-2:30pm ET: Macro Free Sub Panel Spreadsheet and Macro Free CMS
- ✓ 03 October, 1pm-2:30pm ET: Discrepancy Reports
- ✓ 10 October, 1pm-2:30pm ET: Lock/Unlock Supervisor 1, Sub-Pay Pool and Pay Pool
- ✓ 17 October, 1pm-2:30pm ET: Pay Pool Analysis Tool (PAT)
- ✓ 07 November, 1pm-2:30pm ET: Initial and Final Upload
- ✓ 21 November, 1pm-2:30pm ET: Not Final Reports and Data Complete Reports
- 05 December, 1pm-2:30pm ET: Grievance/Grievance Window

Open Forum Questions?

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